

College of Medicine
Office of the Dean, c.1916-1946
27 Manuscript Boxes

When the Detroit College of Medicine was reorganized as the Detroit College of Medicine and Surgery in 1913, Burt R. Shurly, M.D. became the first occupant of the newly created Office of the Dean, replacing Dr. Theodore McGraw, the retiring President of the Faculty as the school's chief administrative officer. An 1895 graduate of the Detroit College of Medicine and a professor of otolaryngology, Shurly served four years, resigning in 1917 to organize and direct the Thirty-Sixth General Hospital Unit in southern France. As Secretary of the Faculty, Dr. Walter MacCraken, professor and head of the department of pharmacology, assumed responsibility for management of the College's business affairs and was officially named Shurly's successor shortly after the Detroit Board of Education assumed control of the College in 1918. MacCraken, whose seventeen year tenure saw the incorporation of the College of Medicine into the reorganized Wayne University, retired in 1935 and was succeeded by William J. Stapleton, M.D., a professor of medical jurisprudence, ethics and economics who served as acting Dean until Raymond B. Allen was appointed in 1936. Dr. Allen, who had received a Ph.D in medical research from the University of Minnesota and served three years as an associate Dean for graduate studies at the Columbia College of Physicians, became the first Dean who was not a medical doctor, the first Dean without some previous affiliation with the College, and the first non-teaching Dean. He resigned in 1939 and was succeeded by Edgar H. Norris, M.D., a professor of pathology and graduate of the University of Minnesota, whose health had

forced him to abandon a successful career in surgery. Norris served through the war years, retiring in 1945. He was succeeded by Dr. Hardy Kemp, a former Dean of the College of Medicine at the Ohio State University and a specialist in bacteriology and preventative medicine educated at St. Louis University and Baylor University. Dean Kemp resigned in 1948.

The records of the Office of the Dean of the College of Medicine for the period from approximately 1916 through the end of World War II occupy thirteen and one-half linear feet of space in twenty-seven manuscript boxes in the Medicine Record Group of the University Archives.

DESCRIPTION OF RECORD SERIES

SERIES ONE

Boxes 1-13, 192 folders

Administrative Papers

Financial data, 1919-1943; annual reports, 1937-1946; papers dealing with the relationship between the College of Medicine and the Board of Education, 1918-1937; general correspondence, 1916-1930; committee, 1934-1944; information on building maintainance, equipment and supplies, 1918-1924.

SERIES TWO

Boxes 13-17, 60 folders

Academic Affairs

Announcements and Bulletin drafts, 1924-1926; applications for teaching positions, 1920-1922; teaching staff lists, 1922-1925; information on faculty research and publications, 1927-1937 including the comprehensive North Central Association reports for 1935; lists of books and periodicals in the medical library, 1919-1924; information relating to courses; applications and proposals dealing with graduate medical education. 1936-1942.

SERIES THREE

Boxes 17-18, 38 folders

Papers relating to Faculty and Alumni

Minutes of the meetings of the executive faculty of the medical school, 1913-1942. individual personnel files including vitae of staff members, 1917-1927; Alumni Association papers, 1886-1931.

SERIES FOUR

Boxes 18-23, 95 folders

Papers relating to other units of the University, other universities, affiliated hospitals, professional organizations and government agencies

Materials relating to Wayne University Colleges of Engineering, Law and Liberal Arts, 1921-1942; the University of Detroit, Eloise Hospital, Grace Hospital, Harper Hospital, Henry Ford Hospital, Herman Kiefer Hospital, Highland Park General Hospital, Providence Hospital, Receiving Hospital, St. Marys HosDital, Woman's Hospital, and Shurly Hospital, 1921-1937; correspondance and other papers relating to the American Medical Association, 1917-1941; correspondance and other papers relating to the Association of American Medical Colleges, 1931-1944: Alpha Omega Alpha Honorary

Medical Fraternity, the Society of American Bacteriologists and the Detroit Academy of Medicine; the Michigan State Board of Health, 1922-1931 and the Michigan State Board of Registration, 1921-1936.

SERIES FIVE

Boxes 24-27, 35 folders

The Medical School's Role in World War I and World War II

Correspondance with the Office of the Surgeon General, the War Department committee on special training, the Office of Procurement, the Department of the Army, the United States Navy, and faculty and students serving in the 36th General Hospital Unit.

FOLDER INVENTORY

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1. Finances, 1919-1920: Expenses for personal service and supplies
2. Finances, 1919-1920: Student correspondence concerning tuition
3. Finances, 1920-1921: Expenses for personal service and supplies
4. Finances, 1920-1921: Report on the cost of education by classes
5. Finances, 1921-1922: Expenses for personal service and supplies
6. Finances, 1921-1922: Salaried staff
7. Finances, 1922-1923: Expenses for personal service and supplies
8. Finances, 1922-1923: Salaried staff
9. Finances, 1922-1923: Memoranda concerning operation
10. Finances, 1923-1924: Expenses for personal service and supplies
11. Finances, 1923-1924: Salaried staff
12. Finances, 1923-1924: Auditor's report on enrollment and receipts
13. Finances, 1924-1925: Expenses for personal service and supplies
14. Finances, 1924-1925: Salaried staff
15. Finances, 1925-1926: Expenses for personal service and supplies
16. Finances, 1926-1927: Budget
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18. Finances, 1926-1927: Faculty salaries

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2. Finances, 1927-1928: Personal service
3. Finances, 1928-1929: Budget
4. Finances, 1928-1929: Payroll
5. Finances, 1928-1929: Personal service
6. Finances, 1928-1929: Personal service continued
7. Finances, 1929-1930: Cost reports
8. Finances, 1929-1930: Personal service
9. Finances, 1929-1930: Payroll and salaried staff
10. Finances, 1929-1930: Equipment and supplies
11. Finances, 1930-1931: Budget
12. Finances, 1930-1931: Payroll
13. Finances, 1930-1931: Personal service
14. Finances, 1931-1932: Budget and payroll
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17. Finances, 1932-1933: Budget
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5. Finances, 1935-1936: Salaried and unsalaried faculty lists
6. Finances, 1936-1937: Budget
7. Finances, 1936-1937: Budget continued
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17. Finances, 1942-1943: Budget
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19. Finances, 1942-1943: Accelerated program costs

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2. Annual Report, 1937-1938
3. Annual Report, 1938-1939
4. Annual Report, 1938-1939 addenda
5. Annual Report, 1939-1940
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5. Annual Report, 1945-1946
6. Annual Report, 1945-1946 continued
7. Papers relating to the Board of Education: Memoranda, 1926-1933
8. Papers relating to the Board of Education: Reports, 1929-1932
9. Papers relating to the Board of Education: D.T.A. Scrip Committee, 1933
10. Papers relating to the Board of Education: Medical school scrip recipients

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17. Committee on Curriculum and Promotions: Correspondance and Reports, 1936
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19. Committee on Graduate Medical Education: Correspondance, 1940-1943
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21. Miscellaneous Papers relating to faculty affairs, 1920-1933
22. Alumni Association: Constitution and By-Laws, 1886
23. Alumni Association: Annual Report, 1893
24. Alumni Association: Class of 1892 Reunion information, 1909
25. Alumni Association: Annual Clinic and Alumni Day, 1921-1934
26. Alumni Association: Alumni Thesis Prize, 1931
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28. Wayne University: College of Engineering, 1941
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